

## **Top tips for integration of the ReSPECT plan into electronic systems**

1. Check whether the EPR system you are using already has the ReSPECT plan built within it.
2. If an electronic ReSPECT plan is not available in your EPR system, contact RCUK to notify them that an electronic ReSPECT plan is to be developed and ensure your organisation's IT Lead(s) is involved in this process.
3. Identify early whether the ReSPECT plan can be created using the word document provided by RCUK or whether the ReSPECT plan has to be built within the system.
4. The ReSPECT plan must be replicated. No fields, wordings, or change in format are permitted.
5. Coding can be used to pull through demographic information, relevant medical history, personal circumstances etc.
6. It might be necessary to limit the number of characters in some sections e.g. section 2 to prevent the ReSPECT plan from being printed on more than 2 pages.
7. All sections should be mandatory and ideally only one option should be available to select in certain sections such as CPR recommendations e.g. you should be able to select either CPR attempts recommended, or CPR attempts not recommended.
8. In Section 6 (involvement in making this plan), only one option from A, B, C or D should be available to select. If C is selected, then only one option from 1, 2 or 3 should be selected.
9. There should be an option to save the electronic ReSPECT plan in draft format if it is incomplete. Only fully completed ReSPECT plans should be "published."
10. Best practice is to create the ReSPECT plan with the purple borders and shading. However it is acceptable to print the document in black and white.
11. The ReSPECT plan **MUST BE** printed as double sided and must not exceed 2 pages. A digital signature is acceptable if the name, grade, GMC/NMC, date & time are completed. A wet signature is not required. However, this must be communicated to all the stakeholders and included in local operational plans.
12. Once created, the digital ReSPECT plan must be approved by RCUK before it is released for use. This will require a live test demo of the ReSPECT plan in your EPR system.