

Role of the Regional Representative

Each region has Representatives who will work closely together. The term of office is for a minimum period of four years, and Representatives have the choice of standing for a second term. After the end of the second term, the Representative may apply for reappointment and, if successful, may stand for a further two terms.

Free associate membership to Resuscitation Council UK is available upon application to Regional Representatives during their tenure.

Criteria

A Regional Representative must be an experienced Instructor and a Course Director. In addition, they should have good knowledge of and relationships with the Course Centres in their region (for example, their centre should be located in the region they represent; or they should reside in the region).

Purpose

To provide a crucial link between Instructors, Course Centres and Resuscitation Council UK and to act as an information resource for Course Centres and Instructors.

Duties – Assessment of Course Centres

- Assessment of existing Course Centres in their region – these need to be assessed once every four years. The Regional Representative should attend for at least one day; however, the gold standard is attendance for the entire course.
- Additional, unannounced assessments may be carried out at the discretion of Resuscitation Council UK, where this is felt necessary.
- If a Course Centre fails to organise an assessment by the end of its four-year term, a new Course Centre application may be required to be submitted to the ALS Subcommittee.
- Assessment of new Course Centres – the Regional Representative must be present for the whole course. The dates of a centre's first course must be agreed with RCUK in liaison with their Regional Representatives.
- Whilst attending a course for assessment, Regional Representatives should be supernumerary to faculty members.
- Regional Representatives may not act as Course Director or re-certify on a course they are assessing.
- They are not permitted to assess their own centre.
- For assessment, please use the attached checklist.

General

- Dealing with queries from course organisers and Instructors and supporting Course Directors and centres.
- Providing additional feedback between the Instructors and RCUK.
- Providing additional support to centres outside their region, where needed, and in liaison with RCUK.

Expenses

All travel expenses and, where applicable, reasonable accommodation costs should be claimed through the Resuscitation Council UK.